Career Development Fund: Application Form for Member Self-Identified Opportunities

This form should be used by staff at a DPC member organization to apply for a DPC Member Self-Identified grant for a course or development opportunity they have identified that they believe will help build digital preservation capacity within their organization. Information provided in this form will be used by the selection committee to assess the applicant's eligibility (Section 2), the relevance of the course or development opportunity (Section 3), and the impact attendance will have on the applicant's professional development and the digital preservation work of their organization (Section 4).

Please note: Applicants must be employed or funded by a DPC member organization/agency/consortia during the time of the grant opportunity, e.g. a fixed-term contract covering the time period in which the course or event will take place.

All sections should be completed, and the form returned with explicit approval for attendance via email or attached letter to Amy Currie (amy.currie@dpconline.org). For information on eligibility, criteria, deadlines and application process, please read the full Career Development Fund Guidelines

1. Personal Information

Name	
Job Title	
Contract Type	☐ Permanent ☐ Short-term ☐ Project Staff ☐ Other: If you are temporary, fixed or short-term, will you still be employed or associated with the DPC Member organization at the time of the opportunity? ☐ Yes ☐ No ☐ Not Sure:
Line Manager	
Organization	
Email	
Telephone	
Twitter Username	
Work Address	

2. Eligibility

Relationship to DPC
☐ Full Member   ☐ Associate Member   ☐ Allied   ☐ Personal/Individual ☐ Prospective* (please note prospective members are only eligible if their submitted DPC membership application is approved by the grant application deadline)

Previous scholarships/grants received from DPC

Number of years working in a digital preservation related role(s)
☐ Less than a year ☐ 1 to 5 years ☐ More than 5 years   ☐ Other:

Relevance of current role to the topic(s) covered by this grant opportunity (e.g., to the conference theme, sessions, courses, etc.) [max. 100 words]

Previous digital preservation related events attended (e.g., training, workshops, briefing days, conferences, etc.)

Financial Need: Please describe why you are requesting this grant funding, providing evidence where possible (e.g., organization's travel policy, details of previous unsuccessful applications, other colleagues who are attending, additional barriers) [max. 100 words]

Link to your blog or previous examples of blogging (if possible)

3. Information on Development Opportunity

Title and/or topic of the development opportunity

Location	Date(s)

Provider/Host

Description (incl. links to more information if possible)

Reason for applying for this grant (e.g. presenting a paper to support a particular piece of work) [max. 100 words]

Cost of opportunity (e.g. registration fee, application fee, etc.)

Applying for Travel & Accommodation Funding?	Amount (please see guidelines)
☐ Travel contribution: ☐ Accommodation contribution: ☐ Other:	

Total grant amount requested (please see guidelines)

4. Relevance and Potential Impact of Opportunity

Describe the relevance of your role to your organization's digital preservation aims [max. 300 words]

How will attending the development opportunity further your own professional development? [max. 300 words]

How will the knowledge gained at the development opportunity benefit your organization more broadly? [max. 300 words]

4. Declaration

I agree to the terms and conditions of the grant as laid out in the guidelines for applications, and I confirm I will report on the impact which this opportunity has had on my work (please tick)	
Date Completed	