

Career Development Fund: Application Form for Advertised Calls

Generic Application Form

This form should be used by staff at DPC member organizations to apply for Career Development Fund grants offered through advertised calls on the DPC website. Information provided will be used by the selection committee to assess the applicant's eligibility (Section 2) and the impact attendance will have on the applicant's professional development and the digital preservation work of their organization (Section 3).

All sections should be completed and the form returned with explicit approval for attendance via email or attached letter, to Amy Currie (amy.currie@dpconline.org) by the deadline stated in the advertised call for applicants.

Please note: Applicants must be employed or associated with the DPC member organization/consortia/agency during the time of the grant opportunity (e.g. a fixed-term contract covering the time period in which the course or event will take place, commitment from the organization to meet any additional costs incurred). For more details about eligibility and criteria for DPC grants, please read the [full Career Development Fund Guidelines](#).

1. Personal Information

Name	
Job Title	
Contract Type	<input type="checkbox"/> Permanent <input type="checkbox"/> Short-term <input type="checkbox"/> Project Staff <input type="checkbox"/> Other: If you are temporary, fixed or short-term, will you still be employed or associated with the DPC Member organization at the time of the opportunity? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure:
Line Manager	
Organization	
Email	
Telephone	
Twitter Username	
Address	

2. Eligibility

Relationship to DPC
<input type="checkbox"/> Full Member <input type="checkbox"/> Associate Member <input type="checkbox"/> Allied <input type="checkbox"/> Personal/Individual <input type="checkbox"/> Prospective* (please note prospective members are only eligible if their submitted DPC membership application is approved by the grant application deadline)
Previous scholarships/grants received from DPC
Number of years working in a digital preservation related role(s)

<input type="checkbox"/> Less than a year <input type="checkbox"/> 1 to 5 years <input type="checkbox"/> More than 5 years <input type="checkbox"/> Other:
Relevance of current role to the topic(s) covered by this grant opportunity (e.g., to the conference theme, sessions, courses, etc.) [max. 100 words]
Previous digital preservation related events attended (e.g., training, workshops, briefing days, conferences, etc.)
Financial Need: Please describe why you are requesting this grant funding, providing evidence where possible (e.g., organization's travel policy, details of previous unsuccessful applications, other colleagues who are attending, additional barriers) [max. 100 words]
Link to your blog, or previous examples of blogging (if possible)

3. Relevance and Potential Impact of Event

Describe the relevance of your role to your organizations' digital preservation aims [max. 300 words]

How will attending the development opportunity further your own professional development? [max. 300 words]

How will the knowledge gained at the development opportunity benefit your organization more broadly? [max. 300 words]

4. Declaration

I agree to the terms and conditions of the grant as laid out in the call for applications, and I confirm I will report on the impact which this opportunity has had on my work (please tick)	
Date Completed	

SAMPLE